

CANON AS DATA PROCESSOR

DATA PROTECTION AND PRIVACY



Canon is committed to meeting our obligations as a processor of data on behalf of our customers under a service contract, by:

- 1 Ensuring that personal data is **only processed on instruction** from the controller.
- 2 Never engaging another processor without **prior written authorisation of the controller** and by governing such processing under a contract.
- 3 Implementing appropriate technical and organisational measures to help meet our commitments as a data processor. These include measures to **prevent unauthorised or unlawful processing and accidental loss or destruction of personal data** by utilising security measures such as firewalls, virus protection, dual-factor authentication, encryption, training and awareness creation, risk management and where relevant security monitoring.
- 4 Assisting the controller in the fulfilment of its obligations to **respond to requests from data subjects** seeking to exercise their rights in accordance with contractual and legal requirements.
- 5 Assisting the controller meet its compliance obligations under privacy legislation by maintaining statutory registers such as **Records of Processing Activities (RoPA)** and supporting our customers with their compliance and breach management obligations.

With our robust portfolio of products/services/solutions, we can support our customers' and partners' efforts in protecting personal data.

For example, Canon-owned document solutions like uniFLOW and IRIS allow us to more readily adapt to emerging security needs and reduce the potential for system violations.

These cutting-edge technologies provide powerful ways to protect our customer's personal data. Many of our products meet or exceed the requirements of government agencies and private entities as they relate to security certifications and industry regulations.

Where Canon is processing personal data on behalf of customers Canon will assist its customers in satisfying their legal and contractual obligations.



HOW WE ARE HELPING OUR CUSTOMERS WITH GDPR

DATA PROTECTION AND PRIVACY

Canon

STRONG PROTECTION AND CONTROLS

ARTICLE 5

Canon integrates the data protection and privacy principles in all facets of the personal data lifecycle

ARTICLE 24

Our products, solutions and services help you meet your controller obligations

ARTICLE 25

Privacy by Design and by Default is integral to our design ethos

ARTICLE 32

Technical and organisational measures are integrated into all Canon products and services

REGULATORY ENABLEMENT

ARTICLE 15, 17

Canon products and services support the controller meet Chapter III obligations under the GDPR (right to access and deletion)

ARTICLE 30

Canon has data management solutions that help our customers meet their records of processing activities obligations

FOCUS ON YOUR COMPLIANCE OBLIGATIONS

ARTICLE 28, 32, 33, 35

Where Canon acts as the data processor on behalf of our clients, we help the controller meet their obligations under the GDPR

